



West Devon  
Borough  
Council

## OVERVIEW & SCRUTINY (INTERNAL) COMMITTEE – DECISIONS LOG

Meeting Date	Report Title and Minute Ref.	Decision / Action	Officer / Member	Officer comments
19 July 2016	T18 Budget Monitoring <b>O&amp;S(I) 16</b>	Officers were invited to provide a detailed explanation of the cost allocations and apportionments of the Programme between the Council and South Hams District Council. The S151 Officer explained the processes and also confirmed that the Council's new external auditors (KPMG) would also be reviewing the processes and methodology used, as part of the annual audit of the Accounts. It was explained that KPMG will report on their findings to the Audit Committee meeting on 27 September 2016.	Lisa Buckle	Scheduled on to the Audit Committee agenda accordingly.
19 July 2016	T18 Programme – Interim Review: Draft Terms of Reference <b>O&amp;S(I) 17(a)</b>	<p>The need for swift progress to be made on the Review was recognised by all Members.</p> <p>That the broad terms of reference (as outlined above, subject to inclusion of the addition at discussion point (b)) be approved as the basis for this Review; and</p> <p>That Cllrs Davies, Evans, Mott, Musgrave, Ridgers and Yelland be nominated to serve on this Task and Finish Group.</p>	Steve Jordan / Darryl White	First T+F Group meeting arranged to take place on Tuesday, 6 September at 11.30am.
19 July 2016	Member Development Steering Group –	1. That the Committee request a standing agenda item be included for future Committee	Darryl White	

	<p>Progress Update and Induction Review <b>O&amp;S(I) 17(a)</b></p>	<p>meetings that acts as a prompt for any future Member Learning and Development opportunities that arose from each meeting.</p> <p>That the Hub Committee be <b>RECOMMENDED</b> to:</p> <ol style="list-style-type: none"> <li>2. approve the future Member Induction Programme (as attached at Appendix A of the presented agenda report), subject to delegated authority being granted to the Senior Specialist – Democratic Services, in consultation with the Member Development Steering Group and Group Leaders, to make any necessary minor amendments;</li> <li>3. approve the principle of a Member Learning and Development Plan, with responsibility for its content and monitoring being delegated to the Senior Specialist – Democratic Services, in consultation with the Member Development Steering Group; and</li> <li>4. support the pursuing of the South West Charter Status for Member Development accreditation.</li> </ol>	<p>Kathy Trant / Cllr Ball</p>	<p>Work programme updated accordingly</p> <p>Recommendations to be presented to the Hub Committee meeting on 20 September 2016.</p>
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